

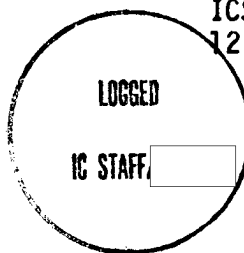
DIRECTOR OF CENTRAL INTELLIGENCE  
Intelligence Information Handling Committee  
WASHINGTON, DC 20505

*Registry*  
~~ADMIN~~  
~~SR~~

ICS 7852-88  
12 October 1988

*CONF-1-SR*

MEMORANDUM FOR:



14 OCT 1988

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SUBJECT: Conference Room Reservation Request

In regard to the informal arrangement that was reached between [redacted] of the Intelligence Information Handling Committee (IHC) and yourself, request that appropriate arrangements be made to accommodate an IHC sponsored Secret level seminar on Intelligence Community optical media applications at [redacted] at the above address on 29 November 1988, from 8:30 AM to 4:00 PM.

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The seminar will be limited to one hundred participants for whom parking spaces should be reserved. Although attendees will be expected to have lunch in the building's cafeteria, request coffee, tea, and pastries be provided from 8:15 AM - 9:00 AM and at the mid-morning break. Also, request coffee and soft drinks be provided for the afternoon break.

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I trust this information is sufficient for you to make initial arrangements. If additional information is needed, please contact [redacted]

Chairman

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Distribution:

Orig-Adse

1-IHC, [redacted]

1-IHC/chrono

1-ICS registry

IHC [redacted] (12OCT88)

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